सरकार मान्य

Tally Prime

RAJ
We make IT happen
Since 1996

Join
TallyEssential
A Complete Guide on Basic To Advanced Computerized Accounting
Duration: 3 Months
100% JOB ORIENTED

Computerised Accounting program with TallyPrime specially designed for people who are interested in computerised accounting. The program covers four levels of in-depth knowledge in Tally. We intend to make an individual job ready for accounting field. We are proud to say that we have trained the maximum number of students in Tally in past several years.

We are Asia's No.1 Tally Trainers and Authorized Education Partner of *Tally*

Career Opportunities: Data Entry Operator, Tally Operator, Account Assistant, Computer Faculty, Lab Instructor.

Program Contents

Beginner Level	Intermediate Level	Advance Level	Expert Level
Basics of Accounting	Interest Calculations	Scenario Management,	Statutory Info
Accounting Principles	Stock Categories	Optional / Post Dated Vouchers	Exception Reports
Golden Rules of Accounting	Order Processing	Price List	Cash and Funds Flow
Tally Fundamentals	Batchwise Details	Re Order Levels	Intro. to GST
Chart of Accounts	Manufacturing Journal	Alternate / Compound UOM	GST Classification
Accounting Masters	Voucher Class	Export of Data	GST Master Creation
Inventory Masters	Budgets & Controls	Import of Data	GST Different Tax Rate
Accounting Vouchers,	Credit Limit	Export Formats	GST Invoice / GST Report
Purchase / Sale	Cost Centre & Cost Category	ODBC in Tally	GST Challans / Returns
Receipt / Payment	Multiple Currencies	Consolidation / Split of Accounts	TDS / TCS, POS
Contra / Journal	Stock Valuation Methods	Company Logo Printing	Payroll
Debit Note / Credit Note	Bank Reconciliation Statement	Bill Settlement	Income Tax
Inventory Vouchers	F11 Features	Receipt and Payment Statement	Advance Banking Features
Stock Journal / Physical Stock	Security Controls and Tally Vault	E-mail & Uploading	Setting up of Tally
Trial Balance	Tally Audit	Backup & Restore	Migrating Data
Profit & Loss Account	Printing from Tally	Multi Linguistic Features	Advance F12 Configurations
Balance Sheet			Financial / Inventory Reporting